Indexing Terms

Besides the table of contents as orientation in your documents, you can use an index to guide the users to the right information. An index is a list of terms in alphabetical order. Index terms often consist of three levels: Primary, secondary and tertiary entries.

Tip

It's a lot easier to first finish the edits in the Confluence page and afterwards indexing the terms.

To display the indexed terms in the exports, you need to create an index page on your static pages in your template.

There are two options to create index terms:

- **Using Labels**: Add labels to pages, which will be converted to index terms in the exports.
- **Using the Indexterm-Macro**: Use the Indexterm-Macro to define the exact location of an index term (rather than on page-level)