Creating Include-Library

To employ Scroll Versions

enhanced content reuse, you should create an include library. In this include library, you create a page for every block of content you plan to reuse in other pages. The include library is stored on the same level as the home page of your documentation, but it is not visible to Wiki-Users.

- To see the include library, you must display the space in hierarchy (tree) view.
- To identify the pages of the include library, name the pages with a leading underscore character. For example: '_Content Reuse_

**Before you begin:** Before creating an include library, you must log in with Author permissions.

**To create an include library:**

1. Open the space where you want to create the include library.
2. Click **Create**.
   - The **Create** screen is displayed.
3. Select the wanted template and click **Create**.
   - The page is displayed in the edit mode.
4. In the **Page title field** (topic name field), enter **_Include Library** and click **Save**.
   - The new page is saved in the space.
5. Click **Tools > View in Hierarchy**.
   - The space is displayed in tree view.
6. Drag the **include library** to the **same level as the homepage** of the space.
7. To return to the **normal view**, click **any page**.

Per default top-level pages are not displayed in the page tree. You can show or hide the top-level pages.

For easier reuse, and to manage your content efficiently, all the pages that contain reusable information should be stored in the include library. In the hierarchy view, you can drag the pages to the include library then name each page with a leading underscore character.